

SUPER USER FORM  
**Tulare County Multiple Listing Service**

2424 E Valley Oaks Drive, Visalia CA 93292 | P (559) 627-1776 F (559) 627-9441 | **EMAIL** support@tcmls.org

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Tulare County Multiple Listing Service (TCMLS) has a feature called 'Super-User' that will allow an active MLS user to access the account of another MLS Subscriber without violating MLS account sharing policies.

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Super-user enabled account shall:

- Access the account of the authorized MLS subscriber using the Super-User feature,
  - Log in to the MLS > Click User Profile [Top-Right] > Select 'Change User' > Select User > Click 'Next'
- Gain all listing rights associated with authorized MLS Subscriber,
- Access the MLS using MLS user's own designated credentials,
- Not use the credentials of the authorized MLS Subscriber, and
- Manage only the account(s) of authorized MLS Subscriber(s).

Super-User Enabled Account
Print Name
MLSID
Firm Name
Firm Address
Signature
Broker-Participant of Super-User
Print Name
Signature

Authorized MLS Subscriber has permitted super-user enabled account to:

- Access the authorized MLS Subscriber account at any time,
- Maintain account access even if the super-user enabled account is not affiliated with the same firm, and
- Have indefinite account access unless the MLS is notified.

**Authorized MLS Subscriber and Broker-Participant(s) understands the risk and shall assume all responsibilities of the MLS user with super-user access including but not limited to, citations for violation of MLS rules and suspension or termination of participation rights and access to the service.**

Authorized MLS Subscriber
Print Name
MLSID
Firm Name
Firm Address
Signature
Broker-Participant of Authorized MLS Subscriber
Print Name
Signature