

## MLS RULES REMINDER/UPDATE



The MLS Committee would like to remind/update our members of the following MLS rules and policies. Please familiarize yourself with the information below:

### **REMINDER: MLS Account Sharing Not Allowed**

The sharing of MLS login credentials is not permitted per MLS rule 12.12. TCMLS is actively monitoring and tracking access and may issue citations for violation of the MLS rule with fines starting at **\$2000**. MLS users are responsible for maintaining the security of their login credentials and shall not share nor make available their passcodes with any other person. If you believe your account has been compromised, please update your password immediately. If you have a transaction coordinator or a personal administrator that needs to access your listings without violating account sharing policies, please contact MLS staff at support@tcmls.org for more information.

*12.12 Confidentiality of MLS Information. Any information provided by the service to the Participants and Subscribers shall be considered and treated as confidential by Participants and Subscribers and shall be for the exclusive use of the Participants and Subscribers for purposes described in Sections 2, 12.7, 12.11, 12.14, 12.15, 12.16, 12.19 and this section. Participants and Subscribers shall at all times maintain control over and responsibility for each copy of any MLS compilation leased to them by the A.O.R. and shall not distribute any such copies to persons other than Participants and Subscribers. Participants and Subscribers are responsible for the security of their passcodes and shall not give or allow use of or make available their pass codes to any person. Participants and Subscribers may reproduce or display the information as provided in these rules.*

### **CHANGE: Monitoring and tracking period increased from 30 days to 90 days**

The monitoring window has been changed from 30 days to 90 days to allow the tracking of suspicious access activity over a longer period.

#### **Account Sharing Procedures per MLS Committee**

1. Issue warning for accounts with high numbers of suspicious access activity during the past 90 days.
2. Reset password if account continues to have high numbers of suspicious access activity after issuing warning during the past 90 days.
3. Report to MLS Committee if account continues to have high number of suspicious access activity after resetting password during the past 90 days.

Do not hesitate to contact the board/MLS office (559-627-1776, support@tcmls.org) with any questions.